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# Council



St Edmundsbury  
BOROUGH COUNCIL

<b>Title:</b>	<b>Agenda</b>
<b>Date:</b>	<b>Tuesday 27 September 2016</b>
<b>Time:</b>	<b>7.00 pm</b>
<b>Venue:</b>	<b>Conference Chamber West Suffolk House</b> Western Way Bury St Edmunds IP33 3YU
<b>Membership:</b>	<b>All Councillors</b>  You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.    <b>Ian Gallin</b> <b>Chief Executive</b> <b>19 September 2016</b>
<p>The Meeting will be opened with Prayers by the Mayor's Chaplain, the Very Reverend Canon Mark Hackeson of St Edmunds' Church, Bury St Edmunds. (<i>Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.</i>)</p>	
<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
<b>Committee administrator:</b>	<b>Claire Skoyles</b> Democratic Services Officer <b>Tel:</b> 01284 757176 <b>Email:</b> <a href="mailto:claire.skoyles@westsuffolk.gov.uk">claire.skoyles@westsuffolk.gov.uk</a>

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# Public Information



*St Edmundsbury*  
BOROUGH COUNCIL

<b>Venue:</b>	<b>Conference Chamber West Suffolk House</b> Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Web: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a>
<b>Access to agenda and reports before the meeting:</b>	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
<b>Attendance at meetings:</b>	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
<b>Public questions:</b>	<p>Members of the public may ask questions of Members of the Cabinet or any Committee Chairman at ordinary meetings of the Council. 30 minutes will be set aside for persons in the public gallery who live or work in the Borough to ask questions about the work of the Council. 30 minutes will also be set aside for questions at special or extraordinary meetings of the Council, but must be limited to the business to be transacted at that meeting.</p> <p>A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start. This can be done online by sending the request to <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> or telephoning 01284 757176 or in person by telling the committee administrator present at the meeting.</p> <p>Written questions, detailing the full question to be asked, may be submitted by members of the public to the Service Manager (Legal) no later than 10.00 am on the previous working day to the meeting of the Council. Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Phone: 01284 757165</p>	
<b>Disabled access:</b>	<p>West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons.</p> <p>Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.</p>	
<b>Induction loop:</b>	An Induction loop is available for meetings held in the Conference Chamber.	
<b>Recording of meetings:</b>	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	

# Agenda

## Procedural Matters

**Page No**

**1. Minutes**

**1 - 28**

To confirm the minutes of the meeting held on 28 June 2016 (copy attached).

**2. Mayor's announcements**

**3. Apologies for Absence**

To receive announcements (if any) from the officer advising the Mayor (including apologies for absence)

**4. Declarations of Interests**

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

### Part 1 – Public

**5. Leader's Statement**

**29 - 30**

Paper No: **COU/SE/16/014**

**(Council Procedure Rules 8.1 – 8.3)** Members may ask the Leader questions on the content of both his introductory remarks and the written statement itself.

A total of 30 minutes will be allowed for questions and responses. There will be a limit of five minutes for each question to be asked and answered. A supplementary question arising from the reply may be asked so long as the five minute limit is not exceeded.

**6. Public Participation**

**(Council Procedure Rules Section 6)** Members of the public who live or work in the Borough are invited to put one question of not more than five minutes duration. A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start.\*

*(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.*

**Each person may ask *one* question only. A total of *five minutes* will be allowed for the question to be put and answered.**

One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded.**

**Written questions** may be submitted by members of the public to the Service Manager (Legal) **no later than 10.00 am on Monday 26 September 2016.** The written notification should **detail the full question** to be asked at the meeting of the Council.)\*

\*For further information, see Public Information Sheet attached to this agenda.

**7. Referrals report of recommendations from Cabinet 31 - 60**

Report No: **COU/SE/16/015**

**Referrals from Cabinet: 6 September 2016**

1. Annual Treasury Management Report 2015/2016  
**Portfolio Holder:** Cllr Ian Houlder
2. West Suffolk Pay Policy Statement 2016/2017  
**Portfolio Holder:** Cllr Ian Houlder
3. Land at Cavendish Road, Clare: Development Brief  
**Portfolio Holder:** Cllr Alaric Pugh

**Referral from Cabinet: 20 September 2016**

1. Consideration of: Approach to Delivering a Sustainable Medium Term Financial Strategy 2016-2020; Four-Year Settlement Offer from Central Government; and Economic Development and Growth Funding Requests  
**Portfolio Holder:** Cllr Ian Houlder

**8. Notice of Motion: Local Government Act 1972: Section 249 Honorary Freedom of the Borough**

In accordance with the Council's Freedom of the Borough Protocol, Councillor John Griffiths, Leader of the Council to move the following motion, notice of which has been given pursuant to Council Procedure Rule 9.1:

**'That in recognition of the eminent services rendered to the area by HMS Vengeance and TS St Edmund (Mayor's Own) Sea Cadet Corps, a special meeting of the Council be convened for the purpose of conferring upon said HMS Vengeance and TS St Edmund (Mayor's Own) Sea Cadet Corps, the Honorary Freedom of the Borough of St Edmundsbury.'**

*(Note: If this motion is moved and seconded, the Mayor will be advised that, under the Constitution, Council Procedure Rule 9.1, it will be appropriate for her to allow the motion to be dealt with at this meeting of the Council instead of being referred to another forum.)*

If the above motion is carried, it is anticipated that the special meeting will be held on 18 May 2017, alongside the Mayor Making ceremony and Annual Meeting of Council.

## **9. Members' Allowance Scheme and the West Suffolk Joint Independent Remuneration Panel**

The West Suffolk Joint Independent Remuneration Panel (the Panel) is currently undertaking a full review of both Forest Heath District Council and St Edmundsbury Borough Council's Members' Allowance Schemes.

The work of the Panel is scheduled to be completed in advance of 30 November 2016, when the current Members' Allowance Scheme also ends. However, there is no scheduled meeting at which Council can consider the results of the review before expiry. Accordingly, the Panel is scheduled to report on its work and recommendations to Council on 20 December 2016.

Given that the existing scheme will have expired by the date of that Council meeting, in preparation for this timing issue, Council is asked to consider extending the current Members' Allowance Scheme to 31 December 2016, to provide enough time for the new scheme and findings to be considered with a view to implementation from 1 January 2017.

It is therefore **RECOMMENDED** that Council formally agrees to the extension of the current St Edmundsbury Borough Council Members' Allowance scheme until 31 December 2016.

## **10. Magna Carta Trust**

Paper No: **COU/SE/16/016**

**61 - 62**

## **11. Questions to Committee Chairmen**

Members are invited to ask questions of committee Chairmen on business transacted by their committees since the last ordinary meeting of Council on 28 June 2016.

<b>Committee</b>	<b>Chairman</b>	<b>Dates of meetings</b>
Overview and Scrutiny Committee	Cllr Diane Hind	20 July 2016 14 September 2016
Performance and Audit Scrutiny Committee	Cllr Sarah Broughton	21 September 2016
Development Control Committee	Cllr Jim Thorndyke	7 July 2016 4 August 2016 1 September 2016

**12. Urgent Questions on Notice**

The Council will consider any urgent questions on notice that were notified to the interim Service Manager (Legal and Democratic Services) by 11am on the day of the meeting.

**13. Use of Chief Executive's Urgency Powers**

**63 - 64**

Paper No: **COU/SE/16/017**

**14. Report on Special Urgency**

**65 - 66**

Paper No: **COU/SE/16/018**

**Part 2 – Exempt**

**NONE**